

**RDRA Committee Meeting**  
**Wednesday 31<sup>st</sup> August 2011**

**Present:** John Kearsley (Chair), Sue Barrow (Treasurer), Philip Koniotes,  
Louise Harbutt (Secretary)

**1. Subscriptions**

- The subscriptions list has been updated following the AGM.
- Treasurer's Report to be sent to Simon Isherwood for uploading to the website (**Action – SB**)
- Direct debit forms to be distributed with reminder for payment (**Action – SB**)
- Forms to be completed for second bank account to be opened in accordance with constitution (**Action SB**)
- Amend signatory name from Bounsall to Harbutt (**Action – SB/LH**)

**2. Road Repairs**

- A member offered to obtain cheaper quotations through trade contacts and forward these to John, but these have not been received.
- Quote to be obtained for the repair of 17 potholes, and for resurfacing a section of the road (**Action – JK**)
- Philip volunteered to look into supplying the No Through Road/Private Road sign agreed by the AGM and will circulate a design to the committee (**Action PK**)

**3. AGM**

- Minutes to be sent to Simon Isherwood for uploading (**Action – LH**)

**4. AOB**

- Two planning applications have been received for Rowlybrook, for the demolition of garages and extension to the property.